

BOARD OF DIRECTORS MEETING

MINUTES

REGULAR MEETING

Thursday, October 16, 2025

1:30 p.m.

(Paragraph numbers coincide with agenda item numbers)

1. CALL TO ORDER

The regular meeting of the Delta Conveyance Design and Construction Authority (DCA) Board of Directors was called to order in person, by teleconference, and remotely - Conference Access Information: Phone Number: (669) 444-9171, Code: 88966794201#, <https://dcdca-org.zoom.us/j/88966794201?from=addon> at 1:30 pm.

2. ROLL CALL

Board members in attendance from the DCA Boardroom were President Martin Milobar, Director Gary Martin, Director Robert Cheng, Director John Weed and Director Miguel Luna. Director Tony Estremera and Director Adnan Anabtawi participated remotely.

Alternate Directors in attendance remotely were Dennis LaMoreaux, Sarah Palmer, Royce Fast, and Shiloh Ballard. Alternate Director Jacquelyn McMillan attended from the DCA Boardroom; the Board Clerk captured their attendance for the record.

DCA staff members in attendance were Graham Bradner, Josh Nelson, Jessyca Sheehan, and Clint Rehmann.

Department of Water Resources (DWR) staff member in attendance was Carrie Buckman.

3. CLOSED SESSIONS

No public comment requests were received for this item.

4. OPEN REGULAR MEETING & PLEDGE OF ALLEGIANCE

President Milobar opened the regular session at approximately 2:04 p.m. and asked Josh Nelson, DCA General Counsel, to report out on closed session. There were no reportable actions.

5. PUBLIC COMMENT

No public comment requests were received for this item. President Milobar closed the public comment item.

6. APPROVAL OF MINUTES: August 21, 2025, Regular Board Meeting

Recommendation: Approve the August 21, 2025, Regular Board Meeting Minutes

Motion to Approve Minutes from August 21, 2025, as

Noted: Estremera
Second: Weed
Yeas: Milobar, Luna, Estremera, Cheng, Anabtawi, Weed
Nays: None
Abstains: Martin
Recusals: None
Absent: None
Summary: 6 Yeas; 0 Nays; 1 Abstain; 0 Absent. (Motion passed as MO 25-10-01).

7. DISCUSSION ITEMS:

a) October DCA Monthly Report

Informational Item

DCA Executive Director, Graham Bradner, presented the Monthly Report for October 2025 activities to the Board. Mr. Bradner stated that DCA continues to provide engineering and environmental support to DWR, and DWR is currently engaged in Change in Point of Diversion (CPOD) hearings with the State Water Resources Control Board (SWRCB). Engineering studies are being conducted to advance the overall project design and consider potential innovations. The team is also preparing to update the cost estimate and Basis of Design Report (BODR) planned for early 2027, as well as working on the development of internal management plans, procedures, and workflows for transitioning to the delivery phase in 2027.

Regarding the budget overview, the Board of Directors approved the Fiscal Year (FY) 2025/26 budget of \$65M. DCA has committed a total of \$55.8M through task orders and contracts and, to date, has incurred \$7.5M. The Estimate at Completion (EAC) is \$59.5M, which is approximately nine (9) percent under budget. The work progress for vendors that have deliverables is 23% complete with 20% of the committed budget spent. Small Business Enterprise/Disabled Veteran Business Enterprise (SBE/DVBE) committed contracts participation is nine (9) percent, and of that, five (5) percent has been invoiced. Mr. Bradner stated that DCA is approaching completion of the FY 24/25 budget. The budget was \$43M and has a current EAC of \$31.5M, with an underrun of 26%.

Mr. Bradner informed the Board that there are two (2) procurements that are ongoing: Primary Internet Services Renewal and Social Media Management Platform.

DCA rolled out new guidelines and templates for updating and refreshing the brand. Mr. Bradner noted that a comprehensive communications assessment has been launched in collaboration with participating Public Water Agencies (PWAs). Enhancements have been made to the DCA website library and related Delta Conveyance Project (DCP) materials. Mr. Bradner also highlighted the organization's participation in the Orange County Water Summit as part of ongoing outreach efforts.

President Milobar inquired about the September figures shown on the financial chart and whether additional invoices were anticipated to address the noted variance.

Mr. Bradner clarified that this pattern is typical, as certain expenses such as rent are paid at the beginning of the month, while vendor invoices are generally submitted well into the following month. These invoices undergo a review and validation process prior to payment and are only recorded as actual incurred costs once verified. Until then, they remain categorized as forecasted expenses.

No further comments or questions were received from the Board, nor were any public comment requests received.

b) DCP Roadmap Check-In

Informational Item

Mr. Bradner presented the project roadmap outlining the work scope through 2027, emphasizing that this period represents a decision-making timeframe for participating water agencies. Key milestones identified for late 2026 and early 2027 include the completion of major permitting efforts, advancement of key engineering topics leading to an updated Class 3 (three) cost estimate, and continued progress on the program delivery planning. Mr. Bradner also noted that, prior to project implementation, an amendment to the Joint Exercise of Powers Agreement (JEPA) will be required to reintroduce language supporting the next phase of work.

Mr. Bradner provided an overview of the activities leading to the development of the updated cost estimate, noting that the primary focus is the preparation of a systemwide BODR, a major engineering effort expected to take approximately 18 months to complete. The BODR will advance the project's design maturity level from roughly 10% to 25%, leading to reduced cost uncertainty, improved risk management for design and construction, and will highlight schedule opportunities. Key considerations included in the BODR include newly collected subsurface information, recent permits obtained by DWR, and associated environmental commitments and mitigations. Mr. Bradner emphasized that the BODR is being structured to enable a smooth transition to Engineering of Record (EOR) teams, who will further develop individual project components through final design. He noted that by 2027, the goal is that the Class 3 cost estimate will be tightening accuracy

ranges and reducing uncertainty. The BODR will establish the project's scope, schedule, and performance baseline, supporting both the Class 3 (three) cost estimate and the efficient transition into project delivery.

Mr. Bradner outlined the next steps for the project, noting that budget and scope development will continue in preparation for the independent reviews anticipated to commence in quarter one (1) of next year. Finalization of the delivery plan, contract packaging, and interface coordination will also be incorporated into the overall schedule and BODR. He also indicated an intent to provide the Board with an updated cost and schedule report later next year. To ensure a smooth transition into the delivery phase, the team will continue strengthening the systems and resources necessary to execute the project in alignment with the established baseline, which remains a key priority.

President Milobar expressed his appreciation for the thorough analysis of the plans and is interested in the details to come.

Director Martin inquired whether the current geotechnical data is sufficient to support the development of a Class 3 cost estimate with an appropriate level of confidence.

Mr. Bradner confirmed that sufficient geotechnical data is available to proceed, though its quality and completeness vary across project sites. He noted that the tunnel alignment remains the least defined area, with subsurface conditions still in a preliminary state. While some portions of the project meet the expectations for a Class 3 estimate with "defined conditions," others are less advanced. For the tunnel alignment, the team will apply parametric analysis to assess potential impacts of varying conditions and ensure design robustness, which may result in additional cost allowances. Conversely, areas with more complete data are being refined to reduce conservatism. Certain elements, such as Site Discharge Drawings and Civil Site Layouts, are being advanced beyond the minimum Class 3 requirements to ensure the overall estimate is defensible.

Director Cheng requested clarification whether the completion of the BODR would provide a rational basis for bond sales, and if it is intended for internal justification or a requirement by bonding agencies for issuing ratings.

Mr. Bradner agreed that it involved components from each side. He emphasized the importance of maintaining a consistent and coherent package. This package could support bond offerings as it will be available to anyone interested in buying revenue bonds associated with the project. A systemwide design that is consistent and matches the cost estimate and economic analysis would be easier to understand in the financial world.

Director Anabtawi inquired if the BODR will be carried through the final design and be revisited throughout the design process.

Mr. Bradner noted that the BODR will be fundamental to the procurement of Engineer of Records teams as it will provide the design requirements and standards. The individual teams will need to provide a BODR and an associated 30% design for their specific project component(s).

No further comments or questions were received from the Board, nor were any public comment requests received.

c) Sr. Leadership Spotlight – Clint Rehermann, Program Support Manager

Informational Item

DCA Program Support Manager, Clint Rehermann, provided a senior leadership spotlight presentation to the Board, highlighting some of his many achievements in his professional and personal life. Mr. Rehermann obtained his Bachelor of Science degree in Agricultural Engineering at Cal Poly, San Luis Obispo, which led him to starting a career path in Program/Project Management at Parsons. This provided him with the opportunity to work on many projects such as PG&E Hydroelectric Power Generation Central Inspection Program, Crane Valley Dam Seismic Retrofit CM as Owner’s Agent, Shanghai Bend Levee Reconstruction, Levee Slurry Wall Projects, and lastly multi-site building programs.

Mr. Rehermann highlighted some of the key programmatic functions he oversees at the DCA as a Program Support Division Manager. These functions consist of: Program Controls, Office Administration, Project Management Information Systems, Contracting & Procurement, Safety, Sustainability, and Quality.

President Milobar, along with Directors Martin, Weed and Luna, welcomed Mr. Rehermann to the team and expressed their enthusiasm to collaborate with him.

Director Cheng extended a warm welcome to Mr. Rehermann and expressed gratitude to Mr. Bradner for identifying high quality talent that is needed to support this project.

No further comments or questions were received from the Board, nor were any public comment requests received.

d) Adoption and Resolution Commending and Thanking Miguel Luna for His Service on the Board

Adopt Resolution

The Board adopted a resolution expressing appreciation to Director Luna for his dedicated service as a member of the Board since January 2023 and as the DCA’s legislative liaison. Directors and staff acknowledged his significant contributions, including leadership in

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legislative education, advocacy for safe, clean, and affordable water, and commitment to community engagement. He was recognized for his instrumental role in advancing the DCP and supporting diversity, equity, and inclusion initiatives.

Board members and staff expressed gratitude for his professionalism, collaborative spirit, personal warmth, and extended best wishes for his future endeavors.

Director Luna thanked the Board and staff for their support and reflected on the importance of investing in water infrastructure for future generations.

No comments or questions were received from the Board, nor were any public comment requests received.

Recommendation: Adopt Resolution, Motion to Adoption and Resolution Commending Miguel Luna for his Service on the Board

Motion to Adoption and Resolution Commending and Thanking Miguel Luna for His Service on the Board, as

Noted:	Milobar
Second:	Estremera
Yeas:	Milobar, Martin, Luna, Estremera, Cheng, Anabtawi, Weed
Nays:	None
Abstains:	None
Recusals:	None
Absent:	None
Summary:	7 Yeas; 0 Nays; 0 Abstain; 0 Absent. (Motion passed as Resolution 25-21).

8. STAFF REPORTS AND ANNOUNCEMENTS:

President Milobar mentioned that members of the public may address the Authority on matters pertaining to the Staff Reports at this time.

No public comment requests were received for any of the staff reports.

a. General Counsel's Report

Mr. Nelson gave his regards to Director Luna and had no additional information to report.

No comments or questions were received from the Board.

b. Treasurer's Report

DCA Treasurer, Katano Kasaine, informed the Board that the written report was included in the meeting packet and thanked Director Luna for his service on the DCA Board. As of July 1, 2025, the opening cash balance was \$815,446. During the period, DCA received a

total of \$6.58M in contributions and had disbursements totaling \$6.83M, resulting in an ending cash balance of \$564,823 as of September 30, 2025.

No comments or questions were received from the Board.

c. DCP Communications Report

DCA Communications Manager, Jessyca Sheehan, informed the Board that the Communications team has rolled out the first monthly communications dashboard. This dashboard is designed to provide a high-level summary of recent activities and upcoming priorities. The dashboard will serve as a key tool for evaluating the effectiveness of current strategies, particularly across digital platforms, and identifying areas for adjustment. She noted that the team has focused on strengthening DCA branding, enhancing digital presence, public access to digital forms of information, and optimizing social media engagement.

Ms. Sheehan emphasized the importance of key elements to DCA's new forward-thinking approach. These key elements consist of demonstrating fiscal discipline and innovation, showcasing confidence, readiness and progress, aligning and coordinating across partners, and improving accessibility and transparency.

Director Cheng thanked Ms. Sheehan for her comprehensive report and requested clarification on website analytics, specifically conversion and bounce rates.

Ms. Sheehan noted that the primary takeaway is the need for continued improvement of the website. She explained that as new fact sheets are published and traffic is directed to the site, the team is monitoring user behavior to determine whether visitors are finding desired information and engaging with content. She emphasized that this process would involve trial and error that will be guided by data and indicated that a more detailed update will be available in the coming months.

Director Luna asked for clarification regarding the strategies in multiple languages.

Ms. Sheehan informed the Board that translations for the new materials will be part of next year's transition plan.

No further comments or questions were received from the Board.

d. Legislative Liaison Report

Director Luna reflected on the past year's efforts to advance legislative engagement and public education regarding the DCP. He expressed appreciation to staff for their diligence in preparing materials, organizing meetings, and supporting legislative initiatives, including the Trailer Bill effort. While that initiative did not succeed, he emphasized the value of outreach and it being a worthwhile effort. Director Luna noted the strong collaboration between DCA and DWR to ensure consistent and accurate messaging, underscoring the importance of alignment as the project transitions toward implementation.

No comments or questions were received from the Board.

e. DWR Environmental Report

DWR Environmental Manager, Carrie Buckman, informed the Board that the Water Rights Hearing at the State Board is ongoing, with Protestant cases scheduled through the end of the month. Following this phase, the process will move into rebuttals early next year. She also reported that the Certification of Consistency with the Delta Plan was posted for public review on October 3rd.

Director Cheng expressed appreciation for the department's efforts in submitting the application ahead of schedule.

No further comments or questions were received from the Board.

f. Verbal Reports, if any

None.

9. FUTURE AGENDA ITEMS:

Mr. Bradner referenced the Audit Report being worked on for December. No other future Agenda Items were mentioned.

10. ADJOURNMENT:

President Milobar adjourned the meeting at 3:25 p.m., remotely-Conference Access Information: Phone Number: (669) 444-9171, Code: 88966794201#, <https://dcdca-org.zoom.us/j/88966794201?from=addon>.