

BOARD OF DIRECTORS MEETING

MINUTES

REGULAR MEETING
Thursday, July 19, 2018
2:00 PM

(Paragraph numbers coincide with agenda item numbers)

1. CALL TO ORDER

The regular meeting of the Delta Conveyance Design and Construction Authority (DCA) Board of Directors was called to order in the Sacramento Public Library, Tsakopoulos Library Galleria, 828 I Street, Sacramento, CA 95814, at 2:00 p.m.

2. PLEDGE OF ALLEGIANCE/NATIONAL ANTHEM

Chairperson Estremera led all present in reciting the Pledge of Allegiance.

3. ROLL CALL

Board members in attendance were Tony Estremera, Richard Atwater, Steve Blois, and Doug Headrick constituting a quorum of the Board. Sarah Palmer was represented by Alternate Director, SWC member at large, Doug Headrick in her absence.

Staff members in attendance were Jill Duerig, Interim Executive Director; Stefanie Morris, Interim General Counsel and June Skillman, Treasurer.

4. PUBLIC COMMENT

Chairperson Estremera declared public comment open, limiting speaking time to three minutes, each.

Ms. Barbara Barrigan Parrilla, Restore the Delta, expressed opposition to the hiring of the Hallmark Group, as well as disappointment that the DCA did not take a position against the Calvert rider.

Mr. Mark Pruner, resident of Clarksburg, requested that the DCA look at alternatives for direct input by individuals directly affected by the Project (reference to Agenda Item 9),

Ms. Osha Meserve, representing local agencies in the North Delta, expressed opposition to the California WaterFix Project.

Chairperson Estremera closed the Public Comment.

5. APPROVAL OF MINUTES: May 17, 2018 Regular Board Meeting

Recommendation: Approve minutes of the May 17, 2018 Regular Board Meeting

Ms. Duerig noted Director Headrick identified minor typographical errors related to vote count in the minutes, noting corrections would be made and postings updated.

Move to Approve Minutes with Changes, as noted: Atwater

Second: Blois

Yeas: Estremera, Atwater, Headrick and Blois

Nays: None

Abstains: None

Recusals: None

Absent: None

Summary: 4 Yeas; 0 Nays; 0 Abstains; 0 Absent. (Motion passed as MO 18-7-01)

6. CONSENT CALENDAR

- 6.a. Consider passing a resolution ratifying actions taken at May 17, 2018 DCA Board Meeting.

Recommendation: Ratify actions taken at May 17, 2018 DCA Board Meeting.

Move to Approve: Atwater

Second: Headrick

Yeas: Estremera, Atwater, Headrick and Blois

Nays: None

Abstains: None

Recusals: None

Absent: None

Summary: 4 Yeas; 0 Nays; 0 Abstains; 0 Absent. (Motion passed as R 18-2)

7. DISCUSSION ITEMS:

Chairperson Estremera noted for the record that copies of public comments received had been provided to the Directors, with extra copies available to the public.

- 7.a. Consider adopting the FY2018/29 Proposed Budget.

Recommendation: Adopt the FY 2018/19 Proposed Budget by Minute Order.

Ms. June Skillman, DCA Treasurer, provided the staff report on this item. Ms. Skillman reviewed the information on this item for the Board, noting that the Board had received a copy of the memo and presentation in their packet and that it had also been made available to the public on the website.

Move to Approve Budget: Blois

Second: Headrick

Yeas: Estremera, Atwater, Headrick and Blois

Nays: None

Abstains: None

Recusals: None

Absent: None

Summary: 4 Yeas; 0 Nays; 0 Abstains; 0 Absent. (Motion passed as MO 18-7-02)

7.b. Consider Authorizing the Executive Director to Execute a Professional Services Agreement with The Hallmark Group to provide transition services.

Recommendation: Adopt a resolution authorizing the Executive Director to execute a six-month professional services agreement with The Hallmark Group to provide transition support services to be directed by the Executive Director

Ms. Duerig provided the staff report on this item. Ms. Duerig reviewed the information on this item for the Board. Chairperson Estremera requested that Ms. Duerig address the criticism received from the public related to the hiring of the Hallmark Group. Ms. Duerig noted that the Hallmark Group had been working with DWR for many years and that they are uniquely qualified to undertake transition services of this nature and that this short-term gap transition support service agreement will allow the DCA time to undertake a competitive RFP process to allow others to apply for this position.

Move to Approve Resolution: Atwater
Second: Headrick
Yeas: Estremera, Atwater, Headrick and Blois
Nays: None
Abstains: None
Recusals: None
Absent: None
Summary: 4 Yeas; 0 Nays; 0 Abstains; 0 Absent. (Motion passed as R 18-3)

7.c. Consider Authorizing the Executive Director to Begin the Process of Negotiating Terms and Conditions for leasing office space.

Recommendation: Authorize the Executive Director to Negotiate Terms and Conditions for lease of office space to be considered by the Board.

Ms. Duerig provided the staff report on this item. Ms. Duerig reviewed the information on this item for the Board. The information provided was noted as very preliminary, but provides expected costs for budgeting purposes.

Move to Approve: Headrick
Second: Atwater
Yeas: Estremera, Atwater, Headrick and Blois
Nays: None
Abstains: None
Recusals: None
Absent: None
Summary: 4 Yeas; 0 Nays; 0 Abstains; 0 Absent. ((Motion passed as MO 18-7-03)

7.d. Consider Delegating Interim Contracting Authority to the Executive Director.

Recommendation: Adopt the resolution delegating interim contracting authority to the Executive Director

Ms. Stefanie Morris, Interim General Counsel, provided the staff report on this item. Ms. Morris reviewed the information on this item for the Board, noting that this item would be revisited at a later time once detailed contracting policies and procedures had been drafted and that this action was to provide for interim contracting authority for the Interim Executive Director in the amount of \$250,000 or less, in accordance with applicable contract procurement procedures.

Move to Approve: Headrick
Second: Blois
Yeas: Estremera, Atwater, Headrick and Blois
Nays: None
Abstains: None
Recusals: None
Absent: None
Summary: 4 Yeas; 0 Nays; 0 Abstains; 0 Absent. (Motion passed as R 18-4)

7.e. Consider Adoption and Approval of the Delta Conveyance Design and Construction Authority Records Retention Policy

Recommendation: Adopt resolution of a records retention policy.

Ms. Stefanie Morris, Interim General Counsel, provided the staff report on this item. Ms. Morris reviewed the information on this item for the Board.

Move to Approve: Headrick
Second: Atwater
Yeas: Estremera, Atwater, Headrick and Blois
Nays: None
Abstains: None
Recusals: None
Absent: None
Summary: 4 Yeas; 0 Nays; 0 Abstains; 0 Absent. (Motion passed as R 18-5)

8. STAFF REPORTS AND ANNOUNCEMENTS

8.a. Executive Director Report

Ms. Duerig provided an update on activities since the May meeting, noting that the Board had received this information in their packet and that it had been posted online as well. Ms. Duerig noted that DCA website (DCDCA.org) has agenda packages, presentation materials and other information posted for everyone to access.

8.b. General Counsel Report

Ms. Morris noted that in addition to meeting materials available on the website, the meetings are also being webcast and archived so that they are available to the public. She went on to report that in addition to the activities identified in written report included

in the Board packet, DWR is in the process of initiating the Consistency Determination with the Delta Stewardship Counsel.

8.c. Treasurer's Report

Ms. Skillman reported on financial activities for June 2018.

Director Atwater introduced Brian Thomas, Interim Executive Director of the Delta Conveyance Finance Authority.

8.d. Verbal Reports

Ms. Barbara Daly, co-chair of North Delta Cares, was allowed to provide public comment at this time. Ms. Daly expressed opposition to the California WaterFix Project.

9. FUTURE AGENDA ITEMS:

Chairperson Estremera requested future agenda items include draft bylaws, and an update on Executive Director recruitment.

10. ADJOURNMENT:

The next meeting of the DCA will be held on August 16, at 2 p.m. in the Sacramento Public Library, Tsakopoulos Library Galleria, 828 I Street, Sacramento.

Chairperson Estremera adjourned the meeting at 2:52 p.m.

Approved:

Move to Approve:

Second:

Yeas:

Nays:

Abstains:

Recusals:

Absent:

Summary: .

Date: