

BOARD OF DIRECTORS MEETING

MINUTES

REGULAR MEETING

Thursday, December 19th, 2019

2:00 PM

(Paragraph numbers coincide with agenda item numbers)

1. CALL TO ORDER

The regular meeting of the Delta Conveyance Design and Construction Authority (DCA) Board of Directors was called to order in the Capitol Event Center, Second Floor Conference Room, 1020 11th Street, Sacramento, CA 95814, at 2:00 p.m.

2. ROLL CALL

Board members in attendance were Tony Estremera, Richard Atwater, Sarah Palmer, and Stephen Arakawa constituting a quorum of the Board.

DCA staff members in attendance were Kathryn Mallon, Nazli Parvizi, and Joshua Nelson.

3. PLEDGE OF ALLEGIANCE

President Tony Estremera convened the open session at approximately 2:01 p.m. and led all present in reciting the Pledge of Allegiance.

4. PUBLIC COMMENT

President Estremera opened Public Comment, limiting speaking time to three minutes each.

President Estremera closed Public Comment.

5. APPROVAL OF MINUTES: November 21, 2019 Special Board Meeting

Recommendation: Approve the November 21, 2019 Special Board Meeting Minutes

Move to Approve Minutes from November 21, 2019 as Amended: Palmer

Second: Atwater

Yeas: Estremera, Atwater, Palmer, Arakawa

Nays: None

Abstains: None

Recusals: None

Absent: None

Summary: 4 Yeas; 0 Nays; 0 Abstains; 0 Absent. (Motion passed as MO 19-12-01).

6. CONSENT CALENDAR

a. Informational Update Regarding Movers for relocating from Bonderson to Park Tower

Ms. Kathryn Mallon briefly discussed the steps taken for this move, including a \$25K budget. Due to a delay in permits, the move in date was extended to the 3rd week of January. Ms. Palmer inquired if the next Board meeting will be held at the new office. Ms. Mallon responded, indicating the Library being the location of the January Board meeting and the goal is to be in the new Board room for the February meeting.

7. DISCUSSION ITEMS:

a. Report out from Stakeholder Engagement Committee Meeting

Ms. Nazli Parvizi, Stakeholder Engagement, began her discussion by clarifying what a successful SEC meeting means to the DCA, being that we were able to present information to the SEC members in a way where they can understand the content and forward along to their networks for feedback. Success of these meetings is not measured by the support or lack of support of the proposed project. Ms. Parvizi expressed her understanding of committee members coming to meetings with goodwill and wanted to ensure that their fingerprints are a part of the process and to help make informed decisions. A discussion topic brought up by SEC members in the meeting was regarding how their input will affect the CEQA process. They wanted to ensure their SEC participation does not show up as CEQA outreach nor their narrative be used as project support. A thoughtful response to this concern will take place at a future SEC meeting. Ms. Parvizi stated that because the NOP was not released in time for the December SEC meeting, this shifted the topics that could be discussed as well as what could be shared. SEC members had previously given input on the need for a glossary of terms that are being discussed. In response, the DCA provided binders to committee members that was essentially a Conveyance 101, including a baseline of information such as: a glossary, list of acronyms, fact sheets, maps, etc. Committee members expressed their gratitude to have these documents on paper, specifically the maps, due to this not being something provided in the past. SEC members noted some inaccuracies to the maps which is feedback that will be utilized to make corrections. Due to the delay in the NOP, the committee members voted on canceling the January 8th meeting and continue with the January 22nd meeting, with the hopes of reviewing the NOP (if released) and have engineering discussions to follow.

Ms. Palmer noted that committee members are becoming more comfortable expressing their opinions in a civil and constructive way.

Mr. Arakawa expressed his appreciation for the Board and staff members that have contributed to the SEC process.

b. November DCA Monthly Report

Ms. Mallon gave a brief overview of the monthly report, forecasting estimated completion at around 50M, being below the budget for the month. There were delays in executing the field work which was a substantial amount of the budget as well as delays in obtaining the CEQA permissions. This work will be moved to the next fiscal year, causing a significant reduction in the estimated completion of this month. In addition, the DCA has finished the first round of risk management which is included in the

monthly report and will be updated every six months. As the DCA continues to do engineering work, the goal is to bring the risk profile down.

Ms. Palmer clarified that the reason for very few questions coming from the Board in these meetings is due to Ms. Mallon answering their questions ahead of time. Mr. Estremera added that the monthly report is an excellent source of information and thanks the DCA for being able to provide the same information to the Board that the public also has access to.

c. Consider Authorizing Amendment of the Professional Services Agreement with Best Best & Krieger LLP

Ms. Mallon informed the Board that the DCA would like to extend the interim general counsel agreement with BBK until May 2020. No additional budget is required.

Move to Authorize Amendment of the Professional Services Agreement with Best Best & Krieger, as Noted: Atwater

Second: Palmer
Yeas: Estremera, Atwater, Palmer, Arakawa
Nays: None
Abstains: None
Recusals: None
Absent: None
Summary: 4 Yeas; 0 Nays; 0 Abstains; 0 Absent. (Motion passed as Resolution 19-22).

8. STAFF REPORTS AND ANNOUNCEMENTS:

a. General Counsel's Report

A written report was provided in the Board package. Mr. Nelson let the Board know he could answer any of their questions.

b. Treasurer's Report

A written report was provided in the Board package. Ms. Mallon mentioned that due to Treasurer not being able to attend the Board meeting, that Mr. Chapman is able to answer any questions.

c. Verbal Reports

No verbal reports were provided.

9. FUTURE AGENDA ITEMS:

No requested future agenda items.

10. ADJOURNMENT:

President Estremera adjourned the meeting at 2:17p.m., in the Capitol Event Center, Second Floor Conference Room, 1020 11th Street, Sacramento.